



GOVERNMENT OF INDIA

MINISTRY OF HOME AFFAIRS/GRIH MANTRALAYA  
OFFICE OF THE DIRECTOR OF CENSUS OPERATIONS, JHARKHAND  
2<sup>nd</sup> Floor, RIADA Central Office Building, Industrial Area, Namkum, Ranchi-834010  
Phone No.- 0651- 2460006,2460340,2460170,2460105 (FAX)- 0651-2460383, 2460410  
Website:- [http// www.censusindia.gov.in](http://www.censusindia.gov.in)  
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TENDER NOTICE No. J-11011/9/2008(Part) - 279

Dated : 26/05/11

Sealed Tenders are invited from reputed Agencies/Parties for the supply of approximately 338 nos. of steel racks at a cost ceiling of Rs.4,400/- per unit (inclusive of all charges), as per the specifications, given in the Tender document for the storage of 2011 Census records at the Record Centre of this Directorate situated in **Hazaribagh town of Jharkhand**. Interested Agencies/Parties may quote their lowest rate and the quotations to be submitted to the under signed on or before 3 pm on 15.06.2011 through Regd. Post/By hand. **Quotations should accompany a bid security of Rs. 45,000/- (Forty five thousand)** in the form of demand draft drawn in favor of the DDO of Census Operations, Jharkhand payable at SBI, Ranchi. Tender document can be obtained free of cost from Office of the Director of Census Operations, Jharkhand, Ranchi-834010 on any working day between 9:30 am to 6:00 pm or it can be downloaded from the website of R.G.I. at [www.censusindia.gov.in](http://www.censusindia.gov.in) (Tender).

Director

Office of the Director of Census Operations, Jharkhand, Ranchi  
Phone No. - 0651- 2460170, (FAX)-0651- 2460383, 2460410  
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2011



भारत सरकार

GOVERNMENT OF INDIA

MINISTRY OF HOME AFFAIRS/GRIH MANTRALAYA

जनगणना कार्य निदेशालय, झारखण्ड

OFFICE OF THE DIRECTOR OF CENSUS OPERATIONS, JHARKHAND

रियाडा केन्द्रीय कार्यालय भवन, द्वितीय तल, औद्योगिक क्षेत्र नामकुम, राँची-834010

RIADA Central Office Building, 2<sup>nd</sup> Floor, Industrial Area, Namkum, Ranchi-834010

Phone No. - 0651-2460383(FAX), 2460006, 2460340, 2460170, 2460105

Website:- [http:// www.censusindia.gov.in](http://www.censusindia.gov.in)

E-mail:- [dco-jha.rgi@censusindia.gov.in](mailto:dco-jha.rgi@censusindia.gov.in)

No.J-11011/9/2008-(part) 280

Date: 4/05/2011

### TENDER DOCUMENT

Tenders are invited from reputed Agencies/Parties for the supply of approximately 338 nos. of steel racks at a cost ceiling of Rs. 4,400/-per unit (Rates should be indicated in both FIGURES & WORDS) including charges like all taxes, loading-unloading, installation, freight etc. The rates quoted must be firm till six months from the opening of the bid (DCO will not provide any certificate of tax relief), as per the following specifications, for the storage of 2011 Census records at the Record Centre of this Directorate situated at **Hazaribag town of Jharkhand.**

**Material :** Metal Shelving Racks (Adjustable type) made up of Mild Steel Sheets (C.R.Sheet)

**Dimension :** 98" height (2489 mm) x 45" width (1143 mm) x 20" depth (508 mm);

**Thickness :** Angle (35mm x 35 mm) of 2 mm (14 Gauze) & Shelf of 1 mm (20 Gauze)

**Weight :** Mention your one complete rack weight without any packing.

**Compartment:** Six compartments (7 shelves) with clear space height of 15"(381 mm) in each compartment.

**Each rack will contain minimum** - 36 boxes of dimension 19" x 14" x 7.5"

**Load bearing capacity of Shelve** - > 100 Kg.

**Load bearing capacity of Rack** - > 850 Kg.

**For stability purpose all racks may either be fixed with wall or inter locked with each other.**

Interested parties may quote their lowest rate and the quotations to be submitted to the undersigned on or before 3 pm on 15.06.2011 through Regd. Post/By hand.

Quotations should accompany a bid security of Rs. 45,000/- in the form of demand draft drawn in favour of the DDO of Census Operations, Jharkhand payable at SBI, Ranchi. Firms registered with the Central Purchase Organisation DGS & D is exempted from furnishing bid security alongwith the bids. Quotations will be opened at 4.00 pm on 15.06.2011 in the presence of the participating bidders.

The undersigned reserves the right to accept or reject any or all the tenders without assigning any reasons thereof. If your quotation is accepted, the same will be on satisfaction of the following conditions.

01. Delivery must be made within the stipulated time, for which requisitions will be sent to successful firm.

02. The items supplied must have the required quality and if the materials supplied do not confirm to the quality standards or if damaged items are received the same will be rejected and the cost/loss of which will be borne by the supplier himself.

03. Transportation, loading, unloading and installation charges will be paid by the firm.

04. The racks will be installed at the premises identified by this Directorate.

05. The payment of supplied items will be made only after verification of items supplied for quantity and quality standards.

06. The Tender Document and other details can be taken either from the Office during working hours (9.30 am-6.00 pm) or from the website [www.censusindia.gov.in/tenders](http://www.censusindia.gov.in/tenders)

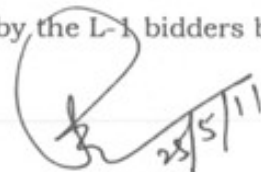
07. Bid security of unsuccessful bidders will be returned within one month from the placement of supply orders and that of successful bidder will be returned within sixty days from the supply and installation of the racks.

**08. PERFORMANCE SECURITY :** The successful Bidder awarded with the job shall be required to deposit performance Security equivalent to 10% of the total value of the work order rounded up to next thousand within seven days from the date of receipt of supply order, in the form of Account Payee Demand Draft/Bank Guarantee from a Nationalized/Scheduled Commercial Bank in favour of "DDO of Census Operations Jharkhand" payable at Ranchi. On request of the Bidder, the Earnest Money Deposit will be adjusted against the Security Deposit payable by the bidder and bidder shall deposit the balance amount in the prescribed mode and specified time limit. If the Security Deposit is not paid within time specified, the Earnest Money Deposit of the bidder shall be forfeited. In such case, the DCO-JHARKHAND shall be entitled to get the work executed from elsewhere and recover the consequential loss sustained from the bidder due to getting the work executed either through some other bidder or through the bidder selected through the process of re-tendering. The "Performance Security", shall be released by the DCO-JHARKHAND after the warranty period of 12 months. No interest will be payable for "Performance Security". In the event of non-providing the services, the Performance Security shall be forfeited to the extent the services are not provided. Further, if the Purchaser has to get the services from any other Bidder because of failure to provide in full or part by the successful Bidder, the difference in payment may be made from such amount. Also, the amount retained towards "Performance Security" is subject to forfeiture if it is found at any point of time during warranty period that the materials used by the Supplier are not in conformity to the accepted specification by the Purchaser.

**9. GUARANTEE/WARRANTY :** The materials should carry minimum Guarantee/Warranty for 24 months from the date of completion of work. Those giving warranty coverage for additional period will be given preference.

10. If any complaint from any Office/Ministry in Government of India or State Governments, regarding non-supply or supply of poor quality materials and non replacement of the poor quality materials to the satisfaction of purchaser, comes to our knowledge, the offer will be rejected.

11. **SAMPLE:** Sample of required Steel rack will be provided by the L-1 bidders before the purchase committee.



(SUNIL KUMAR BARNWAL)  
Director

To

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**TENDER FORM FOR SUPPLY OF STEEL RACKS**

From

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To

The Director of Census Operations, Jharkhand,  
2 nd Floor , RIADA Central Office Building,  
Namkum Industrial Area, Namkum  
Ranchi , Jharkhand - 834010

Sub:- Tender notice No J-11011/9/2008 (part)-279 dated 26/5/2011 for supply of Steel Racks.

Sir,

With reference to tender notice no J-11011/9/2008 (part)- dated.....

I/We hereby submit our bid for the supply of steel racks at the rate of Rs..... (Rupees .....only) per Steel rack (Inclusive of all charges). Earnest money of Rs.45,000/- (Rupees Forty five thousand only) by means of Demand Draft bearing No..... dated ..... drawn in favour of the DDO of Census Operations, Jharkhand payable at the State Bank of India, Ranchi , Jharkhand is enclosed herewith as desired.

I/we possess the experience of supplying racks to the following organization (please give the Name, Address and Phone Number of organization)

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The following items/documents are enclosed.

- i) Copy of income tax returns for year 2007-08, 2008-09 & 2009-10(self attested)
- ii) Copy of sales tax, vat clearance certificate (self attested)
- iii) Self certification to the effect that the tenderer is not blacklisted by Central government.
- iv) Audited Balance sheet for the year 2007-08, 2008-09 & 2009-10.

I/we am/are hereby agree to follow-up the terms and conditions stipulated in the tender notice in case of fixing of our tender at the rates quoted above.

I/We hereby undertake that we are bound to obey the instructions/guidelines issued by the Census Department to this effect till completion of the work entrusted satisfactorily.

In case any loss sustained to Government in this regard from our part, I/We am/are liable to bear the entire cost.

Signature of Tenderer

Name and Address  
(with phone no.)

Place:

Date :