



भारत सरकार
गृह मंत्रालय
जनगणना कार्य निदेशालय
महाराष्ट्र

**Government of India
Ministry of Home Affairs
Directorate of Census Operations
Maharashtra**

एक्सचेंज बिल्डिंग, २री मंजिल, Exchange Building, 2nd Floor,
सर शिवसागर रामगुलाम मार्ग, Sir Shivsagar Ramgulam Marg,
बेलाड एस्टेट, मुंबई-400001. Ballard Estate, Mumbai-400001.
Tel./Fax : 22691266 Tel.: 22615494
E-mail : dco-mah.rgi@censusindia.gov.in

No. D 12014/01/2010-11(570)

Dated: 22nd February 2012

To

Sub : Digitization of Enumeration Blocks boundaries in Circle Maps of Mumbai M Corp

Limited tenders are invited for **Digitization of Enumeration Blocks boundaries in Circle Maps of Mumbai M Corp**. There are 1379 Circle Maps available which will be provided in Electronic Form along with the Hard Copies. From these 1379 Circle Maps 27987 Enumeration Blocks are to be marked with their boundaries and incorporated with polygon and IDs of all EBs.

Tenders along with Earnest Money Deposit / Security Deposit in sealed cover addressed to the Director of Census Operations, Maharashtra, 2nd Floor Exchange Building, Sir Shiv Sagar Ram Gulam Marg, Ballard Estate, Mumbai 400 001 should reach to the above address by Speed Post / Courier / Registered Post or may be dropped in the Tender Box on or before 14.00 Hrs of 29/02/2012. Quotation received after stipulated time and date will be rejected. Quotation will be opened at Directorate of Census Operations, Maharashtra Mumbai on 29/02/2012 at 17.00 Hrs.

The envelope should be superscripted with, "**Tender for Digitization of Enumeration Blocks boundaries in Circle Maps of Mumbai M Corp** with Quotationer's name, address with phone and fax number. A copy of enclosed Terms and Conditions duly signed should be returned along with the quotation. The Department at the time of award of work under the contract, reserves the right to

limited-tender-for-Digitization of Maps 22.2.12

decrease or increase the work by up to 25 % of the total quantum of work specified in the schedule of requirements without any change in the rates or other terms and conditions.

The tender is completely on "as and when required basis". The successful tenderer is responsible for **Digitization of Enumeration Blocks boundaries in Circle Maps of Mumbai M Corp** with specifications as stated in Annexure. The tender will be summarily rejected without E.M.D.

The undersigned reserves all the rights to reject any or all the quotations without any reason.



(D L Mendhe)

Dy Director of Census Operations
Maharashtra Mumbai

**Directorate of Census Operations, Maharashtra,
Exchange Building, Sir Shiv Sagar Ram Gulam Marg,
Ballard Estate, Mumbai 400 001**

No. D 12014/01/2010-11(570) Dated: 22/02/2012

Limited Tender Notice

Deputy Director O/o the Directorate of Census Operations, Maharashtra, Mumbai invites properly sealed Tender for **Digitization of Enumeration Blocks boundaries in Circle Maps of Mumbai M Corp**

Tender No	Description of Job	Quantity	EMD
D 12014/01/2010-11(570)	Digitization of Enumeration Blocks boundaries on Circle Maps and incorporate them with polygon and IDs	27987 Enumeration Blocks from 1379 Circle Maps	10,000/-

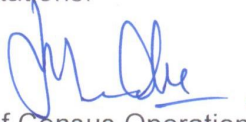
Last date of submission of Tender 29/02/2012 up to 14:00 hours

Opening date of Tender: 29/02/2012 at 17:00 hours

The following papers/documents should be enclosed with the tender

- 1) Copy of PAN Card
- 2) Copy of Sales Tax / VAT registration
- 3) Copy of profile of the firm
- 4) Copy of the similar work order through which the work of Central / State / Semi Government office is completed
- 5) Registration No of the firm

Deputy Director of Census Operation, Directorate of Census Operations, Maharashtra, reserves the right to accept the lowest quotation or any quotation Without assigning any reason for rejecting any or all the quotations.


Dy Director of Census Operations
Maharashtra Mumbai

Section – I
INFORMATION ABOUT TENDERER
(To be furnished with the tender)

1. Name of the Firm :

2. Registered Address :

3. Sole proprietary or partnership firm :

4. Telephone/Telex/Fax No. :

5. Name of sole Proprietor / Partners/Directors :

6. Permanent Income Tax No. :

7. Sales Tax registration No. Central and State

8. Brief profile of the company

9. Annual turn over :
(Provide copies of last 3 years Income Tax return filed)

Signature of Tenderer

DECLARATION - I

I / we hereby declare that I / we have carefully gone through the terms and conditions of the Tender Notice No **D 12014/01/2010-11(570)** Dated : **22nd February 2012** in details and agree in full to abide by these terms and conditions.

(1) Signature of the party :

Full Name (In block letters)

Capacity in which the
Tender is signed
(Rubber stamp is required)

(2) Full Address :

Telephone No. :

Tender No. :
Dated : **22/02/2012**
Issued to :

DECLARATION-I I

(To be signed by the Tenderer)

I/We hereby declare that my/our firm has/have not been declared debar for taking part in tender anywhere. I/We am/are aware that any breach of this condition would result in immediate termination of contract/cancellation of the existing contract/contracts and also forfeiting of my/our security deposit held by Directorate of Census Operations, Maharashtra.

Signature of Tenderer

Name of the Tenderer
(Capacity in which signing)

Station:

Date:

DECLARATION – III
(To be signed by the Tenderer)

I/We hereby declare that none of my/our relatives are employed in any capacity in Directorate of Census Operations, Maharashtra. I/We shall also intimate the name of the person(s) who is/are working with us in any capacity or is/are subsequently employed by us and who are near relatives to any officer in Directorate of Census Operations, Maharashtra. I/We am/are aware that any breach of this condition would result in immediate termination of contract/cancellation of the existing contract/contracts and also forfeiting of my/our security deposit held by Directorate of Census Operations, Maharashtra.

NOTE: The term "near relatives" means wife/husband/parents & grand parents/children & grand children/brothers/sisters/ uncle/ aunts/cousins and their corresponding in-laws.

Signature of Tenderer

Name of the Tenderer
(Capacity in which signing)

Station :

Date :

Terms & Conditions

1. 100 % of the payment shall be made by cheque on completion of work to our satisfaction. For claiming 100% of the payment, the following documents are to be produced before paying authority.
 - i) Invoice.
 - ii) Completion certificate.
 - iii) Signature of the consignee for completion of work at their satisfaction
 - iv) Copy of the work order.
2. No payment shall be made for the job of non standard and inferior quality.
3. All the taxes and surcharges at source at the prevailing rates at the time will be recovered from the bill amount. The firm should quote the rates inclusive of all taxes and expenses. The contractor should furnish the APGST Registration number and PAN numbers on the bills.
4. **Time Response**: The work should be completed within stipulated time as specified from the date of issue of work order.
5. A penalty of 1.5% on the total amount of work order shall be imposed for each week delay after stipulated period subject to a maximum of 9% in case the delay exceeds four weeks, the contract will be terminated and security deposit will be forfeited.

I have gone through the Terms and Conditions thoroughly and they are acceptable to me.

Stamp & Signature of the Supplier