



GOVERNMENT OF INDIA
MINISTRY OF HOME AFFAIRS
OFFICE OF THE REGISTRAR GENERAL, INDIA
(PRINTING SECTION)

2-A, Mansingh Road,
New Delhi - 110 011.

No.D-29012/010/2015(Ptg.)RG

Dated, the 5th June, 2015

As per list enclosed

Sub. Invitation of sealed quotations for the digital printing, binding, packing & labelling of EB-wise NPR data booklets – Regarding

Sir,

Sealed quotations are invited, on behalf of the Office of the Registrar General, India on the following items for digital printing as per specifications and other terms & conditions given below :

Items for which rates required (inclusive of all taxes) :

- | | | |
|---|---|----------|
| (a) Per leaf single side printing including paper | : | Rs. |
| (b) Per leaf both side printing including paper | : | Rs. |
| (c) Per booklet Spiral binding with Straw board at bottom | : | Rs. |
| (d) Per booklet Wiro binding with Straw board at bottom | : | Rs. |
| (e) Printing of per cover with 300 gsm Art Card | : | Rs. |
| (f) Corrugated Box (7 ply) with packing & labelling | : | R. |

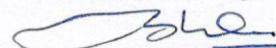
Technical Specifications :

- | | | |
|---------------------------------|---|---|
| (i) Data Booklet Size | : | A-4 (8.25"×11.50") |
| (ii) No. of copies | : | 5,200 (each copy containing approx. 70 leaves – 140 pages) |
| (iii) Cover | : | Cover will be printed on 300 gsm Art Card |
| (iv) Paper for Text/Tab. | : | 80 gsm maplitho for text pages |
| (v) Printing | : | Both side in black & white |
| (vi) Binding | : | Spiral or Wiro with Straw Board of 3 m.m. at bottom |
| (vii) Packing | : | A set of 40 booklets - wrapped, then packed in a suitable Corrugated Box and labelling thereon. |
| (viii) Time Schedule | : | Delivery of the copies is to be given within 10 days of placement of order. |

Other terms & conditions :

1. Quotations shall be **opened at 3.00 p.m. on 16.06.2015.**
3. Penalty shall be imposed @ Rs. 2000/- per day for delay in supplying the booklets. Sub standard printed and bound copies etc. will be rejected at the cost and risk of the Press.
4. Soft copy in PDF format will be provided by this office to the Press.
5. The final soft copy in PDF file of the Booklets will have to be returned to this office after completion of the Job.
6. No advance payment shall be made for this work.
7. (i) Lowest rates (L-1) of each items will be identified as L-1 rates from the quoted rates.
(ii) In case more than one firm quotes lowest rates for different items, then all concerned firms (quoting L-1 rate for at least one item) will be given the opportunity to match the L-1 rates for the items.
(iii) Work order will be issued to the firm(s) in order of maximum number of items for which they had quoted L-1 rates.

Yours faithfully,


(M.S. Bhati)
Deputy Director (Hq.) 9.6.15

LIST OF PRINTERS

1. **M/s Gita Offset Printers**
C-90, Okhla Indl. Area
Phase-I,
New Delhi-110020
2. **M/s. Aravali Printers & Publishers (P) Ltd.**
W-30, Okhla Industrial Area
Phase-II
New Delhi-110020.
3. **M/s. Chandra Prabhu Offset Ptg Works Pvt. Ltd.**
C-40, Sector-8,
Noida-201301 - Uttar Pradesh.
4. **M/s. India Offset Press**
A-1, Mayapuri Industrial Area,
Phase-1,
New Delhi-110064.
5. **M/s. Goyal Stationers**
433, Gali Robin Talkies,
Subzi Mandi,
NEW DELHI-110007.