

Last date of submission of tender application: 30.03.2015 (2.00 PM)

Date of opening of Financial bid: 30.03.2015( 3.30 PM)

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2011

जनगणना कार्य निदेशालय, यू. टी. चण्डीगढ़

भारत सरकार, गृह मंत्रालय

जनगणना भवन, प्लॉट नं- 2-बी, सैक्टर 19-ए, मध्य मार्ग, चण्डीगढ़-160019

Directorate of Census Operations, Chandigarh (U.T.)

Government of India, Ministry of Home Affairs

Janganana Bhawan, Plot No. 2-B, Sector 19-A, Madhya Marg, Chandigarh-160019

NO. Census-UTCH/O-11023/2/2011/ 1039

DATED: 11/3/2015

**SHORT/LIMITED TENDER NOTICE**

**Back ground:** It has been decided by the Government to sell Papers/Schedules (used & unused blank forms), weighing about 07 to 08 quintals (appx.), lying in the premises of Directorate of Census Operations, UT, Janganana Bhawan, Plot No. 2B, Madhya Marg, Sector-19A, Chandigarh-160019.

Hence Sealed Tenders are invited by this office in one bid system i.e. Financial bid for per kg rates.

**Conditions for Financial Bid from reputed Firms:-**

1. The Papers/Schedules ( cancelled Household Schedules, unused (blank) Household schedules and Instruction Manuals), weighing about 07 to 08 quintals (appx), will be lifted under the supervision of authorized officers of this office.
2. The papers/material, which is lying in the premises of Directorate of Census Operations, UT, Janganana Bhawan, Plot No. 2B, Madhya Marg, Sector-19A, Chandigarh-160019, can be inspected on any working day from 10.00 AM to 5.00 PM.
3. The transportation for lifting of papers, loading/un-loading and weighing charges etc. will be borne by the purchaser.
4. This is the Central Government Department material and required to be pulped under the supervision of authorized officer/representative of this office and the Pulping Certificate has to be submitted for record of this office.
5. The interested firms/parties may submit the rate on per kg basis in the enclosed format in sealed cover latest by 30.03.2015 (2.00 PM) alongwith the Bank Draft for Rs.1000/- as Earnest Money in favour of "D.C.O.(UT) payable at Chandigarh".

6. The tenders/quotations will be opened on 30.03.2015 (3.30 PM) in the presence of the representatives of the Tenderers, if any, present at the time of opening the tenders/quotations.
7. After the finalization of the rates duly negotiated, the highest bidder will be conveyed to be ready for the lifting of the papers/material which will be undertaken on any working day.
8. In case, the highest bidder does not lift the material within the stipulated date and time, the earnest money will be forfeited and the next bidder will be conveyed to lift the material. However, the final decision, in this regard, will be taken by this office.
9. The payment of the papers/material (100% value) will be paid after ascertaining the weight of the papers before leaving for pulping.
10. The pulping of the papers/material will also be undertaken under the close supervision of authorized officer/representative of this office. The charges for such pulping, including that of local charges of octroi etc., will also be borne by the purchaser. The Earnest money/Performance Security will be returned after the completion of the process satisfactorily.
11. The Directorates of Census Operations, UT, GOI/MHA, Plot No.2-B, Sector-19-A, Chandigarh reserves the right to reject any or all the bids without assigning any reasons.
12. The short/limited tender containing the terms and conditions for bid format has been put on the Census Website [www.censusindia.gov.in](http://www.censusindia.gov.in) and [www.chandigarhcensus.gov.in](http://www.chandigarhcensus.gov.in) for information of the general public.
13. **ARBITRATION:** The dispute or difference arising between the Department and the bidder to any matter pertaining to this Tender, related work order and payment shall be referred to the sole arbitration by an Arbitrator appointed by Directorate of Census Operations, UT, Chandigarh or any person nominated by her/him. The decision of the Arbitrator shall be final and binding on the parties subject to the provision that the Arbitrator shall give reasoned award.
14. **SPECIAL NOTE.**
  - a. Any ambiguity in the offer may lead to disqualification.
  - b. Conditional offer shall be summarily rejected.

  
(K.S. BHATNAGAR)  
Joint Director,  
Census Operations, UT,  
Chandigarh.

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**PRESCRIBED FORMAT FOR BID ( on per kg rate basis)**

With reference to Tender Notice NO.Census-UTCH/-11023/2/2011/\_\_\_\_\_dated\_\_\_\_\_ the rate (inclusive of that of transportation, loading/un-loading, weighing and pulping charges to be borne by the purchaser) are as given below:-

Item for which Financial Bid being submitted	Appx. 07 to 08 quintals Papers/Schedules (used & unused blank forms), lying in the premises of Directorate of Census Operations, UT, Plot No. 2-B, Sector-19-A, Chandigarh.
Rates quoted on per kg. basis.	Rs._____ per kg.

**Earnest Money:** As desired, Bank Draft No.\_\_\_\_\_dated\_\_\_\_\_ for Rs.1000/- of \_\_\_\_\_Bank payable in favour of "D.C.O.(UT)- payable at Chandigarh" is enclosed.

I agree to the terms and conditions as mentioned in the Tender Notice No. Census-UTCH/- 11023/2/2011/\_\_\_\_\_dated\_\_\_\_\_, issued by the Directorate of Census Operations, UT, GOI/MHA, Plot No. 2 B, Sector-19-A, Chandigarh.

Sign:\_\_\_\_\_

Name of the Bidder \_\_\_\_\_

Complete address &  
Stamp \_\_\_\_\_