



भारत सरकार • Government of India
गृह मंत्रालय • Ministry of Home Affairs



जनगणना कार्य निदेशालय, पश्चिम बंगाल
Directorate of Census Operations, West Bengal

ENSURE REGISTRATION OF
EVERY BIRTH AND DEATH

जनगणना भवन

JANGANANA BHAWAN

आई. सि - 199, सेक्टर-III, सॉल्ट लेक सिटी, कोलकाता-700 106

IB-199, SECTOR-III, SALT LAKE CITY, KOLKATA-700 106

Phone : (033) 2335 9273/3029 • Tele-Fax : (033) 2335 9238 • e-mail : dco-wb1217@censusindia.gov.in

No. D- 27007/Estt.2018/ 327

Date: 18.05.2018

NOTICE INVITING QUOTATIONS

Sealed quotations are hereby invited from reputed transporters, having vast experience in handling transportation particularly of papers, books, racks, furnitures, Electronic items, etc, duly signed with proper stamp by the bidder for the transportations of Government articles. The lifting of materials approximately weighing 65 metric tons in total (may vary) will be from the storage of Directorate of census Operations, WB located at Behala Industrial Estate, 620, D.H. Road, Kolkata – 700034 and to be shifted to the following Office addresses-

1. Janganana Bhawan, IB 199, Sector III, Saltlake, Kolkata - 700106 -- Approximately 18 MT (may vary);
2. Badu Godown, Barister Bagan, Madhyamgram, North 24 Parganas, PIN-700128 -- Approximately 47 MT (may vary)

The bids have to be submitted along with copy of GST Certificate, Registration Certificate, IT Clearance Certificate, copy of PAN Card, Self Certificate of non blacklisting, Copy of Experience Certificate for similar nature of work duly signed with proper stamp on all pages. The transporters should mention the necessary Registration no. of all such vehicles intended to be used for carrying of these office items to destination points. The work has to be completed on the same date assigned by this office in the work order.

The amount @ 5% of the total bid value as Earnest Money is to be deposited (EMD) through demand draft in favour of Directorate of Census Operations, West Bengal along with the quotation. The EMD will be refunded to the unsuccessful bidder after completion of bid.

The selected bidder (L1) will have to deposit an amount @ 10% of the total bid value towards Performance Security through demand draft in favour of DDO, Directorate of Census Operations, West Bengal. The Security Deposit will be refunded after satisfactory completion of the entire work duly certified by the competent Officer of this Directorate.

Rates:

A) Rates are to be quoted as per Table of Annexure- I. The transportation of items from Behala Godown to Janganana Bhawan, IB -199, Sector – III, Salt Lake, Kolkata- 700106 will include transportation charges of all material earmarked for the purpose, dismantling and refixing charges of approx 23 steel racks, loading and unloading and placement of materials at respective floors under instructions by this office.

B) Rates are to be quoted as per Table of Annexure I from Behala Office, 620, Diamond Harbour Road, Kolkata- 700034 to Badu Godown, Barister Bagan, Madhyamgram, North 24 Parganas, PIN-700128 for the work of transportation of all material earmarked for the purpose, dismantling of approx 100 steel racks, loading and unloading charges.

C) The rates will remain valid for a period of 1(one) year from acceptance of rate and no enhancement or change of rate can be entertained during the period.

Mode of Payment: Payment will be made after satisfactory completion of work duly certified by this Office. The successful bidder will have to submit bill in triplicate along with bank details and IFSC code for making payment online.

Damage: The materials being the Government property should be carried and handled very carefully by the vendor. The vendor shall be liable to compensate any damage thereof to the tune of the value fixed by this Office.

If any dispute arises between the agency and its man power in the matter of wages in any service condition, the same will be settled by the agency only and the workers engaged by it themselves. DCO, WB is not the party to such dispute.

The sealed quotation along with the documents required should be submitted on or before 1st June, 2018 by 1:00 PM. The quotation will be opened on 1st June, 2018 at 4:00 PM in presence of either the proprietor or the authorized representative of the firm, if any.

The Controlling Officer of Directorate of Census Operations, WB however reserves the right to accept any one or reject any one or all the quotations, without assigning any reason thereof. Representative of the willing firms are permitted to carry out necessary inspection at 620, Diamond Harbour Road, Kolkata – 700034 during office hours on working days for assessing the volume and weight of material to be shifted to both the destinations, nature of articles to be transported etc. before submitting the quotation. They will quote after their assessment of the work involved.


(Arunasish Chatterjee)
Deputy Director

Encl: Annexure I

Copy to :

The Bidder(By name):

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7. .
8. .
9. .
10. Notice Board
11. ORGI Web Site
12. Central Public Procurement Portal

Annexure - I

Prescribed proforma for submission of Bid as per Notice Inviting Quotation No..... dated.....

With reference to Notice Inviting Quotation NO..... Datedthe undersigned furnishes below/enclose herewith the following details/documents for consideration of the bid:

1. Name of the agency :
2. Details of Documents submitted with Tender(Self attested/stamped):
 - a. Copy of GST Certificate,
 - b. Copy of Registration certificate/Trade License of the agency:
 - c. Copy of PAN No. of the firm/agency:
 - d. Last 3(Three) years Income Tax Return:
 - e. Self-Certificate duly signed by the agency stating that it has not been black listed by any Central Govt./State Govt./Public Sector Undertaking:
 - f.. Work experience certificate and latest Credential Certificate issued by Government/ Semi Government/ PSU towards carrying out of such successful work.
 - g. Supporting document showing eligibility of exemption from EMD, if any.
 - h. Registration No. of Vehicles to be used for the work:
 - i.

Sl.No.	Item	Rate Quoted in Rs.	
		Transportation of earmarked items / objects	
		Destination	
		From Behala to HQ at Salt Lake, Kolkata	From Behala to Badu Godown, Barister Bagan, Madhyamgram, North 24 Parganas
1.	Transportation charges		
2.	Dismantling Charges per steel rack		
3.	Refixing Charges per steel rack		
4.	Loading and unloading charges (for total volume of transport)		

I/We agree to the terms and conditions as mentioned in the Notice Inviting Quotation No..... dated..... issued by the DCO, West Bengal.

Signature with date:-----

Name (In Capital Letter) :-----

Agency Stamp: -----

Name of the Agency :-----

Tel. No./Fax No./Email ID :-----

