



OFFICE OF THE REGISTRAR GENERAL, INDIA  
(Government of India, Ministry of Home Affairs),  
2/A, Man Singh Road, New Delhi – 110 011

**QUOTATION CALL NOTICE No. D-15014/3/2017-GS; Dated: 04.05.2018**

This office is proposed to purchase 50 nos. of Mementos (as per sample) to be issued to the officers / staffs at the time of their superannuation. The quantity of mementos may vary.

Intending firms are requested to quote your best rate to supply the above mentioned item to this office as per requirement in the following prescribed format:

S. No.	Vehicle	Qty	Rate per unit	Total amount	Remarks
1	Mementos with Census Logo (metallic plate with wooden base) (As per sample)	50 nos.			<b>GST extra as applicable</b>

The sample memento can be seen at our office during working hours on any working day. The details of terms & conditions are indicated below:

1. The quotation should contain unit price excluding GST amount and GST will be paid extra as applicable.
2. The selected firm should be in a position to supply the Mementos to this office within 15 days from the date of confirmed order.
3. Sealed quotations should be submitted on or before 14.05.2018 by 3.30 P. M. Sealed quotations received beyond the prescribed date and time will not be entertained.
4. The quotations will be opened in this office at 4.30 P. M. on the same day in the presence of bidders or their representatives who wish to be present.
5. This office will have the right to reject any or all quotations without assigning any reason therefor.

*DKumar*  
*4/5/18*  
(Dhirendra Kumar)  
Deputy Director (GS)  
Ph: 011-2381284

**Copy to:**

D. P. Division, NDC building, Shastri Park for uploading the quotation on Census web-site.