



2021

Bharat Sarkar/Govt. of India

Grih Mantralaya/Ministry of Home Affairs

OFFICE OF THE REGISTRAR GENERAL, INDIA

Ad-III Section, NDCC-II Building, 1st Floor

Jai Singh Road, New Delhi-110001.

File. No.A-35013/4/2019-Ad.III/891

Dated: 07-07-2019

CIRCULAR

Sub: Selection for appointment on deputation basis (including short term contract) for the post of Statistical Investigator Gr.I in the Pay Scale of PB-2 Rs.9300-34800 with Grade Pay Rs.4600/- (Level-7 of Pay Matrix of 7th CPC) in the Office of the Registrar General, India, Ministry of Home Affairs, New Delhi.

Applications are invited from eligible and willing officers on deputation basis (including short term contract) in the Office of the Registrar General, India, New Delhi for filling up 208 posts (subject to change of vacancy position) of Statistical Investigator Gr.I in PB-2 Rs.9300-34800 with Grade Pay Rs.4600/- (Level-7 of Pay Matrix of 7th CPC). These posts are located in Office of the Registrar General, India (ORGI) in New Delhi and Directorate of Census Operations State capitals of all over the India. The officers can be posted in any-where in India, Directorate of Census Operation/U.T.s as per the posts carry all India transfer liability. Preference to a particular location will not be considered. Eligibility of the post is as under:-

Eligibility Conditions:

2. Officers under the Central Government/State Government/Union Territories/Universities/Recognized Research Institutions/Public Sector Undertakings/Autonomous Organisations/statutory or Semi-Government Organisations:-

- (c) (i) holding analogous posts on regular basis in the parent cadre or department, or
- (ii) with five years service in the grade rendered after appointment thereto on a regular basis in the posts in the pay band-II (pre-revised) Rs.9300-34800 plus Grade pay of Rs.4200 or equivalent in the parent cadre or Department; and
- (d) Possessing the following educational qualifications and experience;
- (iii) Master's Degree in Statistics or Mathematics or Economics or Business Studies or Management Studies from a recognized University
- (iv) Two years' experience in collection, tabulation analysis and interpretation of Statistical Data.

3. The details of post and duties & responsibilities to the above post may be seen at website <http://www.censusindia.gov.in>

4. The pay of the officers so selected will be regulated in terms of the Department of Personnel and Training's O.M. No.2/8/97-Estt. (Pay-II) dated 11.03.1998 and as amended from time to time.

5. The applications of only such officers/candidate will be considered as are routed through proper channel and are accompanied by supporting self-attested

certificates/documents in support of Qualification and Experience claimed by the candidates and are also accompanied with the following certificate:-

(i)	Bio-data in duplicate as per proforma given in Annexure-II'
(ii)	Cadre clearance certificate.
(iii)	Statement giving the details of Major or Minor penalties imposed upon the officer, if any, during the last ten (10) years.
(iv)	Vigilance clearance/Integrity Certificate.
(v)	Photo copies of ACRs for the past five years (2013-14 to 2017-18) duly attested on each page by an officer not below the level of Under Secretary or equivalent.

6. It is, therefore, requested that the application of eligible and willing officers/candidates and who can be spared immediately in the event of selection may be forwarded to "The Under Secretary, Admn.III Section, Office of RGI, NDCC-II Building, 1st Floor, Jaisingh Road, New Delhi-110001" in duplicate in the prescribed proforma (Annexure-I') duly signed by the applicant and certified by the Controlling Officer within a period of 60 days from the date of issue of this circular. Candidates who apply for the above post will not be allowed to withdraw their candidature subsequently.

7. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three (3) years.

8. The maximum age limit for appointment on deputation shall not be exceeding 56 years as on closing date of receipt of applications.

9. Statistical Investigator Gr.I so appointed on deputation basis are liable to be posted anywhere in India anytime as per administrative requirement of this office.

Note:

- (i) Incomplete applications and applications received after closing date and not certified by the respective forwarding authority, will not be entertained.
- (ii) It may be ensured that the applications are forwarded strictly with reference to the circular and the annexure.


(Santosh Kumar)

Under Secretary to the Govt. of India

To,

1. All the Ministries/Departments of Government of India.
2. All Heads of Divisions/Sections of ORGI at 2-A, Mansingh Road/Sewa Bhawan/West Block-1, R.K. Puram and Pushp Bhawan, New Delhi.
3. All Directorates of Census Operations/Union Territories/Language Division.
4. Building Incharge of 2-A, Mansingh Road/Sewa Bhawan/West Block-1, R.K. Puram and Pushp Bhawan, New Delhi for respective notice boards.
5. Web Cell, D.P. Division, ORGI, Shastri Park, New Delhi with the request to post the Circular alongwith its enclosures on the website <http://www.censusindia.gov.in>
6. Circular file.

BIO DATA/CURRICULUM VITAE PROFORMA

APPLICATION FOR THE POST OF

1. Name Address (in Block letters)	
2. Date of Birth (in Christian era)	
3. (i) Date of entry into service	
(ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualification/experience possesses by the officer
Essential	Essential
A) Master's Degree in Statistics or Mathematics or Economics or Business Studies or Management Studies from a recognized University.	A) Qualification
B) Two years' experience in collection, tabulation analysis and interpretation of Statistical Data.	B) Experience
5.1 Note: This column needs to be amplified to indicate Essential Qualifications as mentioned in the RRs by the Administrative/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.	
5.2 In the case of Degree and Post Graduate Qualification Elective/main subjects and subsidiary subjects may be indicated by the candidate.	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.	

7.	Details of Employment, in Chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
	Office/ Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in details) highlighting experience required for the post applied for

***Important:** Pay-Band and Grade pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme	From	To

8.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent		
9.	In case the present employment is held on deputation/contract basis, please state:		
	a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/Organization to which the applicant belongs
			d) Name of the post and pay of the post held in substantive capacity in the parent organization
9.1	Note: In case of Officers already on deputation, the applicants of such officers should be forwarded by the parent cadre/Department alongwith Cadre Clearance, Vigilance Clearance and Integrity certificate.		
9.2	Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.		
10	If any post held on deputation in the past by the applicant, date of return from the last deputation and other details.		
11	Please state whether you are applying for deputation (Officer under Central/State Government are only eligible. Candidate of Autonomous Organization, Government Undertaking and Universities are eligible only for short term contract)		

	a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others	
12	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	
13	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	
14	Total emolument per month now drawn	
	Basic Pay in the PB	Grade Pay
		Total Emoluments
15	In case the applicant belongs to an Organization which is not following the Central Government Pay-Scales, the latest salary slip issued by the Organization showing the following details may be enclosed.	
	Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/other allowances etc.,(with break-up details)
		Total Emoluments
16A	Additional Information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) Professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement. (Note: Enclose a separate sheet, if the space is insufficient)	

16B. Achievements: The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization. (v) Any research/innovative measure involving official recognition. (vi) any other information (Note: Enclose a separate sheet, if the space is insufficient)	
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18. Whether belongs to SC/ST	
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I have clearly gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Address _____

Date: _____

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that:-

- (i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt.....
- (ii) His/Her integrity is certified.
- (iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer not below the rank of Under Secretary of the Govt. of India or above are enclosed.
- (iv) No major/minor penalty has been imposed on him/her during the last 10 years or a list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/Cadre Controlling Authority with Seal)